

# RASC - Kingston Centre, Board Meeting Minutes - Sunday October 25th, 2009

## Attendance:

- Kevin Kell (President 2007-2009),
- Susan Gagnon (Vice President 2007-2009),
- Steve Hart (Secretary 2008-2010),
- Kim Hay (Treasurer(2007-2009),
- Walter MacDonald (Editor 2008-2010).

**Location:** Richardson Laboratories Room 102, 88 Stuart Street, Queen's University, Kingston, Ontario.

- Agenda Item 1. call to order, approval of agenda.
  - Meeting called to order at 1:02 p.m.
- Agenda Item 2. Approval of previous minutes (Friday March 13th, 2009 6pm Stirling Hall)
- Steve posted these on Oct. 14, 2009
  - **Motion 090301** | Moved: Steve Hart | Seconded: Susan Gagnon
  - Accept the amended minutes of the March 13, 2009 board meeting.
  - *Motion carried.*
- Agenda Item 3. Treasurer Financial Year End Report & Auditors Report - Kim Hay
  - Item moved back to allow late board members to participate.
- Agenda Item 4. 2008-2009 Volunteer Hours Report - Kevin Kell
  - Board members felt we should continue preparing report.
- Agenda Item 5. AGM Preparation: handouts: AGM agenda, AGM minutes 2008.
  - Ref: bylaws <http://kingston.rasc.ca/Secure/Docs/bylaws-rasckc.pdf>
  - Post these on website to cut down on photocopies.
  - Elections:
  - AGM Notice 30 days in advance to all members. We have approx 82 of 101 members on email.. what to do about other 19?
  - Send a 1 page AGM agenda by mail.

- Agenda Item 6. Receive & Review all reports from Board Members and Chairs/Committees/etc.
  - Reports received.
- Agenda Item 7. Vice President Report - 2009/2010 schedule of events/dates
  - Report received.
- Agenda Item 8. Science Fair Prize naming in memory of Leo Enright
  - Any other initiatives?
  - **Motion 090302** | Moved: Susan Gagnon | Seconded: Kim Hay
  - Rename the science fair prize the "Leo Enright Prize for Astronomy" and have as first and only prize \$75 and a BOG.
  - *Motion carried.*
- Agenda Item 3. Treasurer Financial Year End Report & Auditors Report - Kim Hay
  - **Motion 090303** | Moved: Kim Hay | Seconded: Susan Gagnon
  - Accept the Treasurer's Report and the Auditor's Report.
  - Motion carried.
  - **Motion 090304** | Moved: Kim Hay | Seconded: Susan Gagnon
  - Accept the proposed 2010 Budget.
  - Motion carried.
- Agenda Item 9. Other business
  - Send all Regulus issues to members getting paper copies.
  - Post Office Box - consider options.
  - Review of Board Transition duties.
  - KAON - Susan Gagnon will discuss scaling back KAON with Queens.
  - Phone line
    - **Motion 090305** | Moved: Walter MacDonald | Seconded: Susan Gagnon
    - Discontinue telephone hot line.
    - *Motion carried.*
    - Next Board meeting December 2009 for Board transition location date,time TBA
  - Agenda Item 10. Adjourn
    - **Motion 090306** | Moved: Kevin Kell
    - Adjourn meeting.
    - *Motion carried.*

Meeting adjourned at 3:50 p.m.

Submitted by Steve Hart, RASC-KC Secretary