

RASC Kingston Centre

Executive Meeting Minutes - Oct. 28, 2007

Attendance:

- Kim Hay (President),
- Norm Welbanks (Vice President),
- Steve Hart (Secretary),
- Kevin Kell (Treasurer),
- Joe Benderavage (Editor),
- Dave Maguire (Librarian).

Location: Room 102, Richardson Labs, Queen's University, Kingston, Ontario

Meeting called to order at 1:32 p.m.

- Agenda Item 1: Acceptance of meeting agenda.
 - **Motion 070301** | Moved: Kim Hay | Seconded: Norm Welbanks
 - Accept meeting Agenda as presented.
 - *Motion carried.*
- Agenda Item 2: Acceptance of Executive Meeting Minutes from May 27, 2007 as presented by the Secretary, Steve Hart
 - **Motion 070302** | Moved: Steve Hart | Seconded: Kevin Kell
 - Accept the minutes of the May 27, 2007 executive meeting.
 - *Motion carried.*
- Agenda Item 3: Reports by Board Members
 - President: - Centre Activity
 - Fall 'N' Stars star party and RASC-KC Annual Awards Banquet coming up.
 - Vice President: Upcoming Speakers
 - Secretary: Presentation of New Members
 - Motion to Accept New members
 - **Motion 070303** | Moved: Steve Hart | Seconded: Norm Welbanks
 - Accept the following new members: Robert Hilson, David Lawrence, Anna Davour, Gerry Dubrule, Debbie Gagnon, Ian Kennedy, Patrick O'Connor, Carlos Saavedra, Kirk Smith.
 - *Motion carried.*
 - Treasurer: Financials - Kevin Kell
 - The 2007 financial statement and the 2008 budget were presented.

- **Motion 070304** | Moved: Kevin Kell | Seconded: Joe Benderavage
 - Accept the 2007 financial report as presented.
 - *Motion carried.*
 - **Motion 070305** | Moved: Kevin Kell | Seconded: Norm Welbanks
 - Accept the 2008 budget as presented.
 - *Motion carried*
 - Editor:
 - Librarian:
- **Agenda Item 4: Presentation of Reports by Committee Chairs**
 - Awards Kim Hay
 - Equipment Loan Kevin Kell
 - Fall 'N' Stars 2007 Kevin Kell
 - KAON Kevin Kell
 - Observatory Committee Kevin Kell
 - Responsible Lighting Kim Hay
 - Webmaster Kim Hay
- **Agenda Item 5: Past Issues**
 - * Update: Centre Member Manual to be brought up to date
 - Kim Hay reported that Executive and Member Manuals were updated and online in October 2007.
 - Update and Implementation Survey on the Web and the Newsletter: Presenter Kevin Kell
 - Hand out questionnaire at meetings.
 - Talk to Susan Gagnon to get help, as she also has some ideas for the questionnaire.
 - Not Done as of October 22, 2007
 - From January 2005- New Presenters Kits for going to Schools-power point and speakers notes -Education - Steve Hart as Education Chair to look after-report on progress at next Executive Meeting (May 27, 2007)
 - Steve Hart reported on the few Power Point presentations available.
 - IYA2009: International Year of Astronomy 2009 - Kim Hay
 - Lead the Centre into a year long event
 - A target for every month
 - great stories on the IYA2009 and targets in the local paper (Whig if interested - Kingston this Week)
 - form a working committee to organize the event, use the KAON sessions to focus on a topic for each month

- Update: Waiting for RASC National information on IYA2009- will go ahead with local plans, and incorporate any ideas from National.
- Strategic Plan - Update
 - The new executive should look over the Strategic Plan.
- Agenda Item 6: New Business
 - No new business.
- Agenda Item 7: Adjourn
 - **Motion 070306** | Moved: Kim Hay | Seconded: Norm Welbanks
 - Adjourn meeting.
 - *Motion carried.*

Meeting adjourned at 3:25 p.m.

Submitted by Steve Hart, RASC-KC Secretary