

RASC Kingston Centre

Executive Meeting Minutes - May 27, 2007

Attendance:

- Kim Hay (President),
- Norm Welbanks (Vice President),
- Steve Hart (Secretary),
- Kevin Kell (Treasurer),
- Joe Benderavage (Editor)

Location: Room 102, Richardson Labs, Queen's University, Kingston, Ontario

Regrets for non-attendance were received from: Dave Maguire

Meeting called to order at 1:32 p.m.

- Agenda Item 1: Acceptance of meeting agenda.
 - **Motion 070201** | Moved: Kim Hay | Seconded: Steve Hart
 - Accept meeting agenda as presented.
 - *Motion carried.*
- Agenda Item 2: Acceptance of Executive Meeting Minutes from February 25, 2007 as presented by the Secretary, Steve Hart
 - **Motion 070202** | Moved: Steve Hart | Seconded: Kevin Kell
 - Accept the minutes of the February 25, 2007 executive meeting.
 - *Motion carried.*
- Agenda Item 3: Reports by Board Members
 - President: - Centre Activity
 - Plan for a possible Solstice BBQ.
 - Vice President: Upcoming Speakers
 - Secretary: Presentation of New Members
 - Motion to Accept New members (bylaw 6.3) : Steve Hart
 - No new members since last executive meeting.
 - Treasurer: Financials - Kevin Kell
 - Librarian:
 - Kim Hay read a report sent by Dave Maguire.
 - Editor:
 - Joe Benderavage reported the online Regulus edition has been expanded.

- Agenda Item 4: Past Issues
 - Update: Centre Member Manual to be brought up to date- suggest the Secretary read over, and suggest changes to bring the Manual up to date to go online.
 - Timeline done by September 2007 if not before
 - Separate members and executive sections.
 - Kim Hay to help with handbook.
 - Executive members to review their handbook sections.
 - Update on Fall OAFTN course- Start planning in April 2007. Currently thinking of being held at the Isabel Turner Library on Monday nights, 6:30-8:30 pm. TBA -Pricing, get publicity ready for posters. Kevin Kell
 - Rooms are already booked at Turner library branch. Instructors will be Doug Angle and Brian Hunter. Steve Hart will distribute posters. Kim Hay will handle newspaper and radio advertisements.
 - Update and Implementation Survey on the Web and the Newsletter: Presenter Kevin Kell
 - Hand out questionnaire at meetings. Talk to Susan Gagnon to get help, as she also has some ideas for the questionnaire.
 - Nominating Committee- Helps run the election- Generally made up of three past presidents. This committee should start working at least 2- 3 months before the Annual Meeting to present a slate of Officers to the Members for Election.
 - This will be spear-headed by Kim Hay for recruitment for positions coming up for Election in November 2007.
 - The committee has been formed, consisting of Kim Hay and 2 past presidents (Doug Angle and Laura Gagné). They will start, commencing the positions for election, in September.
 - From January 2005- New Presenters Kits for going to Schools-power point and speakers notes -Education - Steve Hart as Education Chair to look after-report on progress at next Executive Meeting (May 27, 2007)
 - Steve Hart reported no progress. The National Education Committee will be working on this item after the July GA and reconstitution of Committees. Ask Dieter for input?
- Agenda Item 5: Old Items from February 25, 2007
 - Observatory Team - Report presented by Kevin Kell
 - Fall'N'Stars 2007
 - Lead organizing by March Kevin Kell has resumed as Chair for 2007 - Just to note the September RASC-KC Meeting is on this weekend Sept 14-16 (Fall N Stars)

- The site has been reserved and organizing is progressing.
- Funders Information Session - March 5-2:30-4:00 pm
- Joe Benderavage attended the session and reported that the session was mainly geared to employers getting government grants. Joe gave information handouts to the Treasurer.
- Agenda Item 6: New Business
 - Board approval for Kevin Kell to act as National Council Representative for the RASC-KC since he will be attending in person. John Hurley, our National Council Representative will not be attending, and has suggested someone in person should attend, and receive the National reimbursement. - Kim Hay
 - **Motion 070203** | Moved: Kim Hay | Seconded: Norm Welbanks
 - Approve Kevin Kell to act as RASC-KC National Council Representative at the upcoming RASC Annual Meeting and National Council meeting.
 - *Motion carried.*
 - ATM Group: Funding for the ATM 16-inch telescope project.
 - Joe Benderavage presented a report mainly estimating some costs for mirror coating and costs for the proposed equatorial mount for the 16 inch telescope.
 - **Motion 070204** | Moved: Joe Benderavage (representing ATM Chair Doug Angle)
 - ATM Committee to be granted \$2500.00 for work on 16 inch telescope.
 - *Motion defeated.*
 - The ATM Group will finish figuring the 16" mirror and have it coated, as well as continuing R&D on a 7" fiberglass tube, from the existing \$500 ATM budget.
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 - IYA2009: International Year of Astronomy 2009 - Kim Hay
 - Lead the Centre into a year long event
 - a target for every month
 - get stories on the IYA2009 and targets in the local paper (Whig if interested, and Kingston this Week)
 - Kim Hay will form a working committee to organize the event, and they will use the KAON sessions to focus on a topic for each month.

- Agenda Item 7: Adjourn
 - **Motion 070205** | Moved: Joe Benderavage | Seconded: Kevin Kell
 - Adjourn meeting.
 - *Motion carried.*

Meeting adjourned at 3:45 p.m.

Submitted by Steve Hart, RASC-KC Secretary