

# RASC Kingston Centre

## Executive Meeting Minutes - February 25, 2007

### Attendance:

- Kim Hay (President),
- Steve Hart (Secretary),
- Kevin Kell (Treasurer),
- Joe Benderavage (Editor),
- Dave Maguire (Librarian)

**Location:** Room 102, Richardson Labs, Queen's University, Kingston, Ontario.

Meeting called to order at 1:40 p.m.

- Agenda Item 1: Acceptance of meeting agenda.
  - **Motion 070101** | Moved: Kim Hay | Seconded: Dave Maguire
  - Accept meeting agenda as ammended.
  - *Motion carried.*
- Agenda Item 2: Acceptance of Executive Meeting Minutes from October 22, 2006 as presented by the Secretary, Steve Hart
  - **Motion 070102** | Moved: Steve Hart | Seconded: Kevin Kell
  - Accept the minutes of the October 22, 2006 executive meeting.
  - *Motion carried.*
- Agenda Item 3: Reports by Board Members
  - President:
  - Vice President:
    - Arlyne Gillespie absent, but she has contacted potential speakers.
  - Secretary:
    - Presentation of New Members-
    - Motion to Accept New members (bylaw 6.3) : Steve Hart
    - **Motion 070103** | Moved: Steve Hart | Seconded: Kevin Kell
    - Accept the following new members: Carroll Brennan, William Florence, Jocelyn Willis Papi.
    - *Motion carried.*
  - Treasurer: Financials - Kevin Kell
    - Update on Phone line - New I-dent-A call in place since November 2006
      - **Motion 070104** | Moved: Kevin Kell | Seconded: Dave Maguire

- Move one thousand dollars from the General Operating fund to the Observatory and Equipment Fund.
    - *Motion carried.*
  - Librarian:
    - Dave Maguire is requesting selected books from the national Society's surplus.
    - Dave Maguire reported that Rukl's Lunar Atlas has been received.
  - Editor:
    - Joe Benderavage plans to expand the online edition and add more links.
- Agenda Item 4: Past Issues
  - Centre Member Manual to be brought up to date- suggest the Secretary read over, and suggest changes to bring the Manual up to date to go online.
    - Timeline done by September 2007 if not before
    - Separate members and executive sections.
    - Ask Arlyne if she can help.
  - Fall OAFTN course- Start planning in April 2007. Currently thinking of being held at the Isabel Turner Library on Monday nights, 6:30-8:30 pm. TBA -Pricing, get publicity ready for posters. Kevin Kell
  - Survey on the Web and the Newsletter: Presenter Kevin Kell
    - Web monkey costs too much money
    - Hand out questionnaire at meetings.
  - Nominating Committee- Helps run the election- Generally made up of three past presidents. This committee should start working at least 2- 3 months before the Annual Meeting to present a slate of Officers to the Members for Election.
  - This will be spear-headed by Kim Hay for recruitment for positions coming up for Election in November 2007
  - From January 2005- New Presenters Kits for going to Schools-power point and speakers notes -Education - Steve Hart as Education Chair to look after-report on progress at next Executive Meeting (May 27, 2007)
  - From action Item 12- May 28, 2006 Privacy Policy: The RASC-KC privacy policy should be looked at and though referencing the National Privacy Policy, the Centre should have its own preface to the policy, etc. Belleville Centre. Also allow a condensed membership list to be online for members to contact other members, names, phone numbers, and emails. This will be put into the March Regulus, so members know, and if they wish to be excluded, they can be removed from list. - Kim Hay

- **Motion 070105** | Moved: Kim Hay | Seconded: Joe Benderavage
  - Accept the newly revised privacy policy as presented.
  - *Motion carried.*
- Agenda Item 5: New Business
  - Queen's offering Free Astronomy course
    - We will not volunteer as instructors.
  - Observatory Team - Report to be presented - Kevin Kell
    - **Motion 070106** | Moved: Kevin Kell | Seconded: Joe Benderavage
    - Accept Observatory Committee report as presented.
    - *Motion carried.*
    - The Observatory Team will begin looking for a suitable location.
  - Fall'N'Stars 2007
    - Lead organizing by March - Arlyne Gillespie will stand as chair for 2007 - Just to note the September RASC-KC Meeting is on this weekend Sept 14-16 (Fall N Stars)
  - Funders Information Session
    - March 5-2:30-4:00 pm - Register by March 1
    - who can go or is interested in going?
    - Joe Benderavage will attend.
  - National request on help with the Governance Model, any suggestions to be forwarded onto John Hurley our National Rep for the March 10, 2007 NC meeting.
  - Meeting Dates: August Meeting: Starfest 2007 will be held on the weekend of the second Friday (August 10). Mark Kaye proposes that we hold the August meeting on the third Friday, the 17th of August. -Since this is not a public meeting and we can notify our members, the executive agreed to the change.
  - CASCA 2007 events - Find out whether we have a digital photography expert who would like to hold a work shop.
- Agenda Item 6: Adjourn
  - **Motion 070107** | Moved: Kim Hay
  - Adjourn meeting.
  - Motion carried.

Meeting adjourned at 4:08 p.m.

Submitted by Steve Hart, RASC-KC Secretary