

RASC Kingston Centre

Executive Meeting Minutes - May 28, 2006

Attendance:

- Kim Hay,
- Arlyne Gillespie,
- Steve Hart,
- Kevin Kell,
- Doug Angle,
- Dave Maguire

Location: Room 101, Richardson Labs, Queen's University, Kingston, Ontario

Meeting called to order at 1:37 p.m.

- Agenda Item 1: Acceptance of Executive Meeting Minutes from February 19, 2006 as presented by the Secretary, Steve Hart
 - **Motion 060301** | Moved: Steve Hart | Seconded: Doug Angle
 - Accept the minutes of the February 19, 2006 executive meeting.
 - *Motion carried.*
- Agenda Item 2: Update from GA -- Kevin Kell
 - Results of the National Council Bylaw vote and implications
 - Results of the GA fee increases vote and implications
- Agenda Item 3: Application for the Federal charitable status - Kevin Kell
- Where it stands, whats needed.
 - Kevin Kell will work on the application.
 - Documentation of Centre activities will be photocopied to supplement the application.
- Agenda Item 4: Frequency of Publication of Regulus - Doug Angle
 - For the moment, we will publish a print copy of REgulus every other month.
 - Doug Angle will look into the possibility of recruiting an assistant editor who would publish an online version of Regulus.
- Agenda Item 5: ATM proposal - Doug Angle
 - After discussion of several options, the executive approved building a 16 inch, F6 Newtonian telescope on a servo-driven equatorial mount.

- The ATM group will use \$225.00 from the Observatory Fund to buy initial supplies.
- Agenda Item 6: Fall "N" Stars Update -- Arlyne Gillespie
- Agenda Item 7: Fall OAFTN course -- Kevin Kell, Doug Angle
 - Will there be one? Location?
 - The Centre executive decided on a Fall 2006 OAftN course, that would begin on Wednesday, 27 September, 2006.
 - Course instructors will be recruited.
 - Possible locations, including Queen's University and Public Library branches, will be checked by executive members.
- Agenda Item 8: Kingston Centre Meetings - Kevin Kell
 - Location - smaller facility -- off campus?
 - The executive's consensus was that a move from Stirling Hall Theatre D to the smaller Stirling Hall Theatre A would be desirable.
- Agenda Item 9: Volunteering & Break out of Events - Kim Hay
 - The Centre itself will actively recruit volunteers to support the following events: the monthly KAON Public Observing session; Astronomy Day; the Sky is the Limit Festival.
 - Other events will have individual coordinators who will privately recruit any additional volunteers needed to support those events.
- Agenda Item 10: Proposal for the Awards Banquet
 - In the absence of the Chair of the Awards Banquet Committee, the proposal was read by the Centre President. This proposal involved advance payment of \$1500 for a guest speaker's travel expenses.
 - **Motion 060302** | Moved: Awards Banquet Committee Allocate an additional \$1500.00 to the Awards Banquet budget.
 - *Motion defeated.*
- Agenda Item 11: Extend meeting until 4:30 p.m.
 - **Motion 060303** | Moved: Kim Hay | Seconded: Kevin Kell
 - Extend meeting until 4:30 p.m.
 - *Motion carried.*
- Agenda Item 12: Other business.
 - "Computers for Schools" laptop computer donation - Steve Hart
 - Steve Hart reported that this laptop was donated by the Frontenac County "Computers for Schools" program with the condition that it's highest priority uses be for educational

presentations at schools and youth groups, educational presentations to the general public, and to develop new Centre educational material as well as updating older material. A "thank you" letter has been sent to the program administrator.

- Ban Righ speaker request - Kim Hay
 - Kim Hay will try to recruit a woman speaker.
 - Strike an Observatory Committee - Kim Hay
 - The executive will begin considering a short list of those Centre members suitable to form an Observatory Committee.
 - Membership List and Privacy Policy - Kim Hay
 - Executive members will consider a review of the Privacy Policy.
 - Proposal to purchase a digital projector - Kim Hay
 - **Motion 060304** | Moved: Kim Hay | Seconded: Dave Maguire
 - Purchase a digital projector (to be used for the Centre's public outreach programs, public display, and other Centre activities in conjunction with the donated laptop computer) spending a dollar value up to \$1200.00.
 - *Motion carried.*
 - Reminder of next Executive meeting: June 9, 2006 after Regular meeting.
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- Agenda Item 13: Adjourn
 - **Motion 060305** | Moved: Kim Hay | Seconded: Arlyne Gillespie
 - Adjourn meeting.
 - Motion carried.

Meeting adjourned at 4:55 p.m.

Submitted by Steve Hart, RASC-KC Secretary