

RASC Kingston Centre

Executive Meeting Minutes - September 29, 2001

From: "S.D. Gagnon"
To: "RASC-KC Exec List"
Subject: exec minutes
Date sent: Thu, 4 Oct 2001 22:32:12 -0400
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We did not cover the Simon Newcomb award and the possible nomination of David Levy. Shall it be done as an individual or can we do it as a Centre, does anyone think it is a bad idea?

Here are the minutes for your approval.

Exec meet at Susan's house September 29, 2001

Attendance: Laura, Kevin, Kim, Paul, John, Peggy, Doug, Dave, Susan.

- 1 Who will stand for re-election?
 - All exec but Tom will stand.
 - Peggy has expressed an interest in National Council if Nominated.
 - Standing committees/appointed:
 - ATM Doug has agreed to continue.
 - CCD: it is expected that Jan Wisniewski will continue.
 - Awards: Dave Pianosi will not do it for 2002, Peggy volunteered.
 - Education: Laura will chair and ask Leo to do/coordinate the Astronomer in the school.
 - Fall'N'Stars: Doug and Dave NO. Kevin volunteers.
 - LPA and Publicity: Kim willing to continue, as well as chair the start up of a Membership Services Coordinator position.
 - Youth: will remain in limbo until someone comes forward.
 - Observing: Tom(?).
- 2 What will be done with the Library Bookcase?
 - Dave says that the bookcase can go to his house but he needs transportation. Susan will look for information from the 1993 records regarding the communications with David Stokes and the construction of the case. Kim will give a list of books to Kevin for the website.

- 3 Membership Services Coordinator,
 - Kim has presented an outline for this new position which includes an up to date database of membership. Full proposal on file. Moved by Paul and 2nd by Dave, that the position as proposed be accepted with Kim as the start-up up-start coordinator.
 - *Carried.*
- 4 Financial: get your budget in!!!
 - The bank account is in good shape, balance is \$13000.
 - Major expenses were for the 24 inch and the tent.
 - Committees are not spending their budgets.
 - Fall'N'Stars and Education have brought in money.
 - The final year end will be ready in the next couple of weeks.
- 5 Youth will wait until someone comes forward with energy and a plan.
- 6 STAO November 1 Grade 6, Susan, November 3 Grade 9 Doug.
- 7 Do we have an official exec position on decoupling?
 - We prefer not to decouple, no benefit and possible negative message, be giving the appearance of National and Centres being separate organizations.
- 8 Banquet: Olympic Harbour banquet facility,
 - November 24th if it is available.
 - Paul will offer mileage, dinner and a bed at Doug's house to our speaker. A small gift or dinner for a guest will be supplied by the Centre as well.
 - Tickets will be \$25 and a menu was passed for people to mark their choices. Drinks at 5:30, sit down to dinner at 6:30
 - Hank has sent a statement of prize money available from the weekly draws. This amounts to 167.50 and Kim will be happy to spend it with Susan's help.
- 9 24 inch progress and permanent home:
 - Doug believes that the scope will be functional by year end, and will house the scope, allowing arranged access to Center members when that becomes an issue. The plan is to build a temporary 3x10 roll off shelter.
 - Insurance discussion... everyone check their own homeowners policy.
 - Peggy and John will check out some land near Sharbot Lake which may be available for a good price.
 - Laura and Doug will work on a letter that will cover storage of the scope at Doug's house.
 - With regard to the guiding equipment, the project is now a 3rd year project and a demo is due the first week in December. The students will finance the project to this point. Doug proposes a financial commitment by the Centre.

- Moved by Kevin, 2nd by Paul that:
 - On presentation of proof of concept, if it fails \$200 will be paid and we will take the materials and go our separate ways, if it is good we will be presented with a budget and we will all carry along.
 - *Carried.*
 - Yes the observatory is a long term plan but a budget will be prepared including building materials, maintenance, insurance and operating capital, etc to the max.
- 10 Room change and time change
- Stirling D at 7:30. A new brochure with the new information will be printed.
- 11 Fall'N'Stars 2001 Fall Out:
- People nights added up to RASC 20 and Belleville 21 \$35 of RASC proceeds were given to Belleville for a meal shortfall, leaving \$190 for RASC to bank.
 - Future goals include, increased participation and keeping it simple. Moved by Paul and 2nd by Kevin, to accept the report and the \$. We were all pretty happy?;)
- 12 The Yearbook is finished!
- Spent so far \$65, Kevin was given an advance on the existing budget to get the 150 copies made. The label is in the works.
- 13 Awards
- Kevin handed out the descriptions of the Douglas and the new Regulus award. David Pianosi will do the thank-yous this year.
- 14 Fact Sheet for information requests.
- Kim will print one out and it will be posted.
- 15 Meeting Format
- ?time for a change, more meetings for members to present, committee reports will be limited to 3 min each, beginners tips will be limited to 5 to 10 min and the task will be rotated, observing reports with slides will be limited to 5 slides and must be given to Kevin at the break. Speakers questions will be controlled by the intro dude. 45 min for speaker.
- 16 Peggy has a CD of Astro type music for the library for \$15.

Adjourned.